

<b>EXPLANATION</b> <b>MONTHLY REPORT – ON-SITE WASTEWATER PROGRAM</b>
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- S-1 Site Visits**  
Number of **field visits** for any purpose related to On-Site Wastewater **not** counted elsewhere; includes re-visits, partial inspections, and consultations. Activities with “\*” already include a site visit.
- S-1E Sites Evaluated\***  
Number of sites evaluated for any purpose including new, revision, relocation, repair of malfunction, or expansion
- S-3 Improvement Permits Issued – New or Revision w/ PLAT**  
Number of non-expiring IPs issued approving a site for new construction (initial or revision) where the applicant has submitted a plat that meets the definition Plat in 130A-334(7a).
- S-4 Improvement Permits Issued – New or Revision w/SITE PLAN**  
Number of IPs issued that expire in 60 months, approving a site for new construction (initial or revision) where the applicant has submitted a site plan that meets the definition of Site Plan in 130A-334 (13a).
- S-4A Improvement Permits Issued – Relocation w/SITE PLAN**  
Number of IPs issued that expire in 60 months, approving a site for changes that will require the relocation of part or all of the existing septic system where the applicant has submitted a site plan that meets the definition in 130A-334.
- S-5 Improvement Permits Issued – Expansion of Existing System**  
Number of IPs issued approving a site for enlarging or altering an existing system due to a change in design wastewater flow or wastewater characteristics.
- S-6 Improvement Permits – Repair or Replacement of Malfunctioning System**  
Number of IPs issued approving a site for the replacement or repair of a malfunctioning system.
- S-7 Improvement Permits Denied**  
Number of sites with complete applications that are denied an Improvement Permit.
- S-8 Construction Authorizations – New, Revision, or Relocation**  
Number of CAs issued on an approved site with a valid IP for the installation of a new, revised, or relocated system.
- S-9 Construction Authorizations – Expansion**  
Number of CAs issued on an approved site with a valid IP for the installation of an altered or enlarged system due to a design flow increase.
- S 10 Construction Authorizations – Repair or Replacement of Malfunctioning System**  
Number of CAs issued for the replacement/repair a malfunctioning system.
- S-11 Construction Authorizations – Denied**  
Number of CAs denied.
- S-12 Authorizations – Mobile Home Parks\***  
Number of System Inspections that result in written authorizations to locate a manufactured home in a mobile home park.
- S-13 Authorizations Existing System Reuse\***  
Number of system inspections that result in a written authorization to reuse an existing system or allow a building to be located on a site with an existing system.
- S-13D Authorizations for System Reuse – Denied\***  
Number of system inspections that result in denial to reuse an existing system.
- S-14A Table V Inspections w/Inspection Report Prepared\***  
Number of inspections w/reports on system performance as required by Table V in Rule .1961.
- S-14B Migrant Housing Inspections w/Inspection Report Prepared \***  
Number of inspections/reports on performance of systems serving Migrant Housing as required by various agencies.
- S-15 Notices of Violations Issued**  
Number of Notices related to a violation of laws and rules governing on-site wastewater systems.
- S-16 Legal Remedies Issued – (Injunctions, criminal misdemeanor, administrative penalties)**  
Number of criminal or administrative penalties prepared and served (Rule .1967 or .1968); also includes injunctions.
- S-17 Permits Revoked Notice**  
Number of notices prepared and served to revoke a permit.
- S-18 Permits Suspended Notice**  
Number of notices prepared and served to suspend a permit.
- S-25 Sewage Complaints Investigated\***  
Number of sewage complaints investigated. (Count one per complaint; subsequent visits are ‘site visits’)
- S-26 Tank Yard Inspections Performed\***  
Number of visits made to inspect septic tank manufacturing plants (with or without OSWS Staff present).
- S-27 On-Site Consultative Contacts**  
Number of non-field contacts made such as phone calls, office visits, presentations or talks, etc.
- S-19 Operation Permits Issued\***  
Number of operation permits issued for any systems.

\* A site visit is assumed to have occurred when this activity is reported so there is no need to also count an S-1 Site Visit when coding.